

**BOARD OF RECREATION AND PARKS
MINUTES OF THE SPECIAL MEETING
April 7, 2007**

CALL TO ORDER

Administration Building of
Parks, Recreation and Community Services
888 W. Santa Ana Blvd. Second Floor
Santa Ana, California
9:15 a.m.

PLEDGE OF ALLEGIANCE

M. Madrid

ROLL CALL

BOARD OF RECREATION AND PARKS
MEMBERS/STUDENT REPS PRESENT:
Frank Acosta, Tish Leon, Max Madrid, Julie Stroud,
Wendy Tobiska

STAFF PRESENT:
Gerardo Mouet, Executive Director
Athena Martinez, Board Secretary

BUSINESS CALENDAR

Matters listed on the Business Calendar are generally proposals or items requiring discussion.

NEW BUSINESS

1. ICE BREAKER

Executive Director G. Mouet led the group in a Mind Map exercise in which each member explained their role in the community, shared interpersonal skills, shared something personal and any unique qualities/aspects they bring to the Board.

2. REVIEW OF AGENCY PURPOSE AND STRUCTURE

Executive Director G. Mouet provided presentation with handouts on file with Recording Secretary for review.

3. PARKS, RECREATION AND COMMUNITY SERVICES FUNCTION EXERCISE

Executive Director G. Mouet led the group in an exercise in which each member described their idea of each Agency TQS Team Function and what a worst case scenario would be for each team.

4. REVIEW OF BOARD MISSION, PURPOSE AND COMMITTEE STRUCTURE

The City's Charter was reviewed regarding the purpose of the Board.

5. DISCUSS COMMITTEE RE-STRUCTURING AND ASSIGNMENTS

Current Committees and structure viewed, new plan for year defined as follows:

Committee on Field Use (CoFU) – Staff: Mike Lopez. Board Member: Ken Nguyen
Meets the fourth Friday of each month at 3:30 p.m.

Health and Fitness Task Force – Staff: Jeannie Jurado. Board Members: Frank Acosta (if meetings are held after 5:00 p.m.), Tish Leon, David Orea

Events and Programs – Staff: Lorraine Lazarine-McCarty. Board Members: Tish Leon, Max Madrid, Julie Stroud, Wendy Tobiska

Open Space – Staff: Ron Ono. Board Members: Frank Acosta (if meetings are held after 5:00 p.m.), Joshua Havlik, Tish Leon and Julie Stroud.

6. MEETING PLUS / DELTA

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<ul style="list-style-type: none"> ▪ Ice Breaker exercise ▪ Agency Structure presentation ▪ Explanation/insight of Executive Director’s management style ▪ Agency Newsletter – a great source of information 	<ul style="list-style-type: none"> ▪ Invite staff to future retreats to present on division responsibilities ▪ Include more updates on projects

COMMENTS

PUBLIC COMMENTS

No members from the public were present.

STAFF COMMENTS

None.

BOARD COMMENTS

M. Madrid

- Very informative meeting.

J. Stroud

- Would like to know why the pool at Santa Ana College is not used by the Agency.
- Inquired about the existence of Bylaws for the Board.
- Inquired about the policy on Commissioner absences.
- Requested a tour of the Santa Ana River to learn why designated projects were selected.

T. Leon

- Really enjoyed the meeting as it was very informative and is now looking forward to moving ahead.
- Requested a tour of parks and facilities.

W. Tobiska

- Thank you to Gerardo for conducting this meeting.

Motion to adjourn meeting.

MOTION: J. Stroud	SECOND: T. Leon	
VOTE: AYES:	Acosta, Leon, Madrid, Stroud, Tobiska (5)	
NOES:	None (0)	
ABSENT: (at voting)	Havlik, Nguyen, Orea (3)	

MEETING ADJOURNED AT 12:05 P.M.

Athena Martinez, Recording Secretary